



## Minutes of the Music City Executive Airport Authority

Meeting held at the Music City Executive Airport

Monday, June 17, 2024 at 6:00pm

1. Mr. Harris called the meeting to order at 6:00pm
2. Roll as indicted below.

Member	Present	Absent
Mr. Abbott	X	
Mr. Alvarez	X	
Mr. Cavin	X	
Ms. Casey		X
Mr. Dickerson		X
Mr. Drayton	X	
Mr. Glover	X	
Mr. Harris	X	
Mr. Jouvence		X
Mr. Sheppard		X
Mr. Slawek	X	

3. **Approval of Consent Agenda:** Chairman Harris  
Mr. Abbott made a motion to approve Consent Agenda. Mr. Cavin seconded the motion. MCEAA approved unanimously.
4. Recognition of the public, limited to five (5) minutes on agenda items only.  
No one chose to speak.
5. Mr. Drayton made a motion to continue using last year's Operating budget until a new budget is passed. Mr. Alvarez seconded the motion. MCEAA approved unanimously.
6. **Election of Officers for 2024/2025:**  
**Treasurer:** Mr. Alvarez made a motion to nominate Ms. Casey to serve as Treasurer. Mr. Cavin seconded the motion. MCEAA approved unanimously.

**Secretary:** Mr. Abbott made a motion to nominate Mr. Glover to serve as Secretary. Mr. Drayton seconded the motion. MCEAA approved unanimously.


**Vice-Chairman:** Mr. Abbott made a motion to nominate Mr. Drayton to serve as Vice Chairman. Mr. Cavin seconded the motion. MCEAA approved unanimously.

**Chairman:** Mr. Cavin nominated Mr. Harris to serve as Chairman. Mr. Abbott seconded the motion. MCEAA approved unanimously.

7. Mr. Cavin made a motion to allow Chairman Harris to sign Garver's Statement of Work in addition to Addendum #1 prepared and submitted by MCEAA Counsel George Phillips (attached hereto). Mr. Alvarez seconded the motion. MCEAA approved unanimously.
8. Mr. Cavin made a motion to adjourn the meeting. Mr. Alvarez seconded the motion. MCEAA approved unanimously. The meeting was adjourned at 7:48pm.



Chairman  
Matt Harris



Secretary  
Jim Glover

**The next scheduled MCEAA meeting will be Monday, July 15, 2024 at 6:00pm**

**ADDENDUM #1**  
**TO WORK ORDER NO. 01-2024**  
**TO THE MASTER AGREEMENT FOR PROFESSIONAL SERVICES**  
**BETWEEN**  
**THE MUSIC CITY EXECUTIVE AIRPORT AUTHORITY**  
**AND**  
**GARVER, LLC**

This is "**Addendum #1**" is to that certain Work Order, No. 01-2024 ("**Work Order**") to that certain Master Agreement for Professional Services between the Music City Executive Airport Authority ("**Owner**") and Garver, LLC ("**Garver**"), with an Effective Date of September 29, 2023 ("**Master Agreement**"). The Work Order and this Addendum #1 are intended to be executed simultaneously on the same date as of the later date signed by both parties.

The following referenced sections of the Work Order are amended as follows:

1. **Additional Services (Extra Work)**. The Section of the Work Order on page 2, Section 2 – Payment, titled "Additional Services (Extra Work), is amended to clarify that any additional services requested by the Owner outside of the scope of work covered by the Work Order, must be approved in writing and signed by an authorized representative of the Owner to be binding on the Owner.

2. **Schedule**. Section 13 of the Appendix A (Scope of Services), provides that Garver shall complete the work within a mutually agreeable schedule with the Owner. The parties agree that they shall agree on such mutually agreeable schedule on or before \_\_\_\_\_, or the Owner will have the right to terminate the Work Order upon written notice to Garver, only owing for such work that has been completed on or before such date. Such agreed Schedule shall be signed by the parties and attached to the Work Order when agreed.

3. **Remainder of the Agreement Binding**. The parties agree that the remainder of the Work Order, except as specifically amended by this Addendum #1, shall remain binding on the parties by its terms.

IN WITNESS WHEREOF, the parties have executed this Addendum #1 as of the later date signed by both parties as shown below the signatures of each of the authorized parties for the parties.

MUSIC CITY EXECUTIVE AIRPORT AUTHORITY      GARVER, LLC

By: \_\_\_\_\_

By: \_\_\_\_\_

Name: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_